

# Secretarial Notes

## DMATS Technical Advisory Board meeting

**Date:** Thursday, June 13, 2024  
**Time:** 11:00 a.m.  
**Place:** ECIA, 7600 Commerce Park

**DMATS Technical Advisory Board Members Present:**

- |  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> <b>Wally Wernimont**</b><br><i>City of Dubuque</i><br>(proxy Jason Duba)                       | <input checked="" type="checkbox"/> <b>Beth Bonz</b><br><i>City of Asbury</i>   | <input type="checkbox"/> <b>Vacant</b><br><i>City of East Dubuque</i>                             | <input checked="" type="checkbox"/> <b>Ed Raber</b><br><i>Dubuque County</i>               |
| <input checked="" type="checkbox"/> <b>Gus Psihoyos (chair)**</b><br><i>Engineer,</i><br><i>City of DBQ</i><br>(proxy Bob Schiesl) | <input checked="" type="checkbox"/> <b>Russell Weber</b><br><i>Engineer,</i><br><i>DBQ County</i><br>(proxy Wyatt Anderson) | <input type="checkbox"/> <b>Steve Keeffer</b><br><i>Engineer,</i><br><i>Jo Daviess County, IL</i> | <input type="checkbox"/> <b>Dave Lambert</b><br><i>Engineer</i><br><i>Grant County, WI</i> |
| <input checked="" type="checkbox"/> <b>Ryan Knuckey</b><br><i>Jule Transit</i><br>(proxy Jodi Johnson)                             | <input type="checkbox"/> <b>Stacie Scott</b><br><i>Regional Transit</i><br><i>Authority (RTA)</i><br>(proxy Gail Kuhle)     | <input type="checkbox"/> <b>Troy Maggied</b><br><i>SWWPRC</i>                                     | <input type="checkbox"/> <b>Vacant**</b><br><i>ECIA</i><br>(proxy Holly McPherson)         |
| <input checked="" type="checkbox"/> <b>IL DOT District 2</b><br>(proxy Rob Bates)<br>(proxy Doug DeLille)                          | <input type="checkbox"/> <b>Stephen Flottmeyer**</b><br><i>Wisconsin DOT</i><br>(proxy Francis Schelfhout)                  | <input checked="" type="checkbox"/> <b>Sam Shea*</b><br><i>Iowa DOT</i><br>(non-voting member)    |  |

**Others Present:** Brian Janssen

**Staff Present**

- |   |  |  |   |
|---|--|--|---|
| <input checked="" type="checkbox"/> <b>Chandra Ravada</b><br>*Non-Voting Member | <input checked="" type="checkbox"/> <b>Dan Fox</b><br>**Voting member by Proxy | <input checked="" type="checkbox"/> <b>Sarah Berning</b> | <input type="checkbox"/> <b>Jack Studier</b><br>*** Attendance by phone |
|---|--|--|---|

**A quorum was present for DMATS Policy and Technical Advisory Board**

## **Call to Order**

The DMATS Technical Advisory Board meeting was called to order by DMATS Technical Advisory Board Chair, Gus Psihoyos.

## **Review/Approve the Agenda for the Thursday, June 13, 2024, DMATS Technical Advisory Board meeting**

Motion by Bonz, second by McPherson to approve the agenda for the Thursday, June 13, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Approve the minutes and receive and file the secretarial notes from the Thursday, May 9, 2024, meeting**

Motion by Bonz, second by McPherson to approve the minutes and receive and file the secretarial notes from the Thursday, May 9, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously.

## **Review/Recommend DMATS Federal Fiscal Year 2025-2028 Final Transportation Improvement Program (TIP)**

Ravada referred to the TIP, stating no major changes were made to the TIP, just a couple of formatting changes. All projects are included in the TIP except for the Illinois DOT projects.

Motion by Wernimont second by Knuckey to recommend approval to the DMATS Policy Board to approve the DMATS Federal Fiscal Year 2025-2028 Final Transportation Improvement Program (TIP). The motion passed unanimously.

## **Review/Recommend amendment to DMATS Federal Fiscal Year 2024-2027 Transportation Improvement Program (TIP)**

Ravada stated the amendments to the TIP are as followed,

- Dubuque County on Old Highway Rd, from Y21 E 4.9 miles to Cousins Road and on Y21, from Old Highway Road south 1.1 miles, HMA resurfacing project funds moved to 2024

Motion by Bonz, second by Weber to recommend approval to the DMATS Policy Board the amendment to DMATS Federal Fiscal Year 2024-2027 Transportation Improvement Program (TIP). The motion passed unanimously.

**Review/Recommend Amendment to DMATS Fiscal Year (FY) 2025 Transportation Planning Work Program (TPWP)**

Ravada stated that staff received notice from FTA stating Jule Transit received funds for GAP analysis project and since this is a planning process this project needs to be added to the TPWP in order to be approved through the system. No other changes were made to the TPWP.

Motion by Knuckey, second by Bonz to recommend to the DMATS Policy Board approval of the Amendment to DMATS Fiscal Year (FY) 2025 Transportation Planning Work Program (TPWP). The motion passed unanimously.

**Review/Recommend Amendment to Quiet Zone Study contract**

Ravada stated the amendments to the Quiet Zone Study contract is some additional public involvement to be completed by consultant and CRISI grant application assistance.

Janssen from Anderson Bogert stated the additional public involvement is due to the 15<sup>th</sup> street crossing which will likely invoice a full street closure; therefore, City of Dubuque staff would like input from residents and businesses within that area to help this closure and project go smoothly and inform every one of the processes for this closure. Janssen also stated the City of Dubuque plans on applying for the CRISI grant to help with safety improvements needed to establish a quiet zone and Anderson Bogert will assist with the CRISI application. Janssen explained the cost for additional work was figured out due to the number of railroad crossings.

Ravada explained that Anderson Bogert will bill DMATS for the cost of the extra work and DMATS will bill the cities.

Motion by McPherson, second by Knuckey to recommend to the DMATS Policy Board approval of the amendment to Quiet Zone Study contract. The motion passed unanimously.

**Comments from public on an item that did not appear on the agenda**

No comments were made by the public.

**Other Business**

No other business at this time.

## **Adjournment**

Motion by Bonz, second by Wernimont to adjourn the Thursday, June 13, 2024, DMATS Technical Advisory Board meeting. The motion passed unanimously. The DMATS Technical Advisory Board meeting adjourned at 11:17 a.m.

Respectfully submitted,

Chandra Ravada  
ECIA Director of Transportation and Planning